



August 23, 2012

**Teresa Hoveland, Executive Director
Woods Hollow Children's Center (140093)
5470 Research Park Drive
Fitchburg, WI 53711**

Dear **Ms. Hoveland,**

Congratulations! Your program has achieved a new, five-year term of NAEYC Accreditation by successfully completing the renewal process. The administration, teaching staff, and families of **Woods Hollow Children's Center** are all to be congratulated for continuing to uphold the mark of quality represented by the NAEYC Accreditation system. On behalf of NAEYC, and specifically the NAEYC Academy for Early Childhood Program Accreditation, we commend your program's outstanding efforts in renewing NAEYC Accreditation.

This letter includes information about your program's new term of NAEYC Accreditation as well as information about publicizing your accredited status. Attached to this letter you will find the Accreditation Decision Report that includes a summary of scores for each of the ten NAEYC Early Childhood Program Standards and suggestions for ongoing improvement by topic area based on the data collected during the site visit for use in your annual report.

TERM OF NAEYC ACCREDITATION

Your new term of NAEYC Accreditation will begin on **August 23, 2012** and is valid until **December 1, 2017**.

To maintain NAEYC Accreditation, your program is required to maintain compliance with the NAEYC Early Childhood Program Standards and Accreditation Criteria. Additionally all NAEYC Accredited programs are:

- Required to file an Annual Report and applicable fees on the 1st, 2nd, 3rd, and 4th anniversary of the above Accreditation date;
- Required to report any potential required criteria violations within 72 hours of the incident or event;
- Required to report program altering changes to the NAEYC Academy within 30 days of the change;
- Eligible to be randomly selected for an unannounced site visit;
- Required to respond to formal complaints and adhere to NAEYC's Complaint Policies and Procedures; and
- Required to agree to additional verification upon request.

Please, visit our website at <http://www.naeyc.org/academy> for complete information and details on new policies, procedures and any announcements related to your NAEYC Accreditation.



PUBLICIZING NAEYC ACCREDITATION

The following information will be mailed to you in the coming weeks. This information will assist you in publicizing your program's continued NAEYC-Accredited status and understanding requirements and fees associated with your program's new term of NAEYC Accreditation.

- A new NAEYC Accreditation Certificate for public display.
- Flyers for parents, describing what NAEYC Accreditation means (in sufficient quantity for your enrollment for the next 5 years).
- "NAEYC-Accredited Program" ribbons for you and your staff members to attach to a name badge when you attend conferences or public meetings.
- Samples of "NAEYC Accreditation: The Right Choice for Kids" brochures in English.
- "NAEYC Accreditation Resources Catalogue" to use to purchase additional materials to promote your program's NAEYC Accreditation.
- "Maintaining NAEYC Accreditation" flyer to remind you how to maintain your program's new term of NAEYC Accreditation.
- "NAEYC Accreditation Fees" flyer to explain the fee structure that will apply to your program's new term of NAEYC Accreditation.

Note that the camera ready logo and other electronic versions of accreditation resources are still posted in your [program record](#).

Thank you for your continued commitment to program quality improvement through NAEYC Accreditation. Working together, we can improve the lives of children and families across the nation by building public recognition and support for NAEYC Accreditation, the mark of quality in early childhood education. We look forward to continuing to work with you throughout your new accreditation term in a process of continuous improvement, the hallmark of any accreditation system.

If you have any questions about this report, please contact us at 800-424-2460, select Option 3, followed by Option 1. You may also e-mail us at accreditation.information@naeyc.org.

Sincerely,
NAEYC Academy for Early Childhood Program Accreditation

cc: Mary Fitzgerald (VIA EMAIL)

NAEYC ACCREDITATION DECISION REPORT

Format of the Report

Summary: This table shows your program’s scores* for 1) each of the ten Program Standards, 2) each group observed during the site visit, 3) all required criteria, and 4) all Candidacy requirements. It also includes brief feedback on your Program Portfolio and Classroom Portfolio(s). To achieve NAEYC Accreditation, a program MUST:

- meet all Required Criteria; and
- meet at least 80% of assessed criteria for each program standard; and
- meet at least 70% of assessed criteria for each classroom/group observed; and
- continue to meet Candidacy requirements or be subject to further verification.

Commendations: This section contains Program Standards which received a score of 100%.

Areas For Ongoing Improvement By Program Standard: This section contains the Program Standards which met or exceeded the NAEYC Accreditation threshold of 80%. These contain topic areas for ongoing improvement.

Summary

| <u>Percentage of Met Criteria By Program Standard:</u> | | <u>Percentage of Met Criteria For Each Classroom Observed:</u> | |
|--|--------|--|------|
| 1. Relationships | 100% | Chipmunk A | 99% |
| 2. Curriculum | 94% | Frog Bog | 99% |
| 3. Teaching | 100% | Badger Den | 99% |
| 4. Assessment of Child Progress | 100% | Mouse A | 100% |
| 5. Health | 100+%* | Bear Cub B | 99% |
| 6. Teachers | 100%* | Rabbit A | 99% |
| 7. Families | 100+%* | | |
| 8. Community Relationships | 100+%* | | |
| 9. Physical Environment | 96%* | | |
| 10. Leadership and Management | 100+%* | | |

Summary of Required Criteria

| | |
|---------|-----|
| 1.B.09 | Met |
| 3.C.02 | Met |
| 3.C.04 | Met |
| 5.A.03 | Met |
| 5.A.12 | Met |
| 10.A.02 | Met |
| 10.B.04 | Met |

Candidacy Requirements

| | |
|----------------------------------|-----|
| License/License Exempt Status | Met |
| Collaboration | Met |
| Administrator Qualifications | Met |
| Teacher Qualifications | Met |
| Assistant Teacher Qualifications | Met |

* Score includes credit given for meeting Emerging Criteria. Please note that even if your program scored 100% or better on a particular Program Standard, there still may be topic areas reported for ongoing improvements. This can occur because Emerging Criteria are given extra credit when scoring. Therefore, there could be unmet criteria in a particular topic area although the credit given for meeting the emerging criteria raised the Program Standard score to 100% or more.



Summary Continued

Program Portfolio Feedback

The NAEYC Academy notes that your Program Portfolio adequately documents how the program's policies and procedures meet most of the NAEYC Accreditation Criteria assessed. However, it is recommended that your program further develop this source of evidence with additional documentation that is clearly described, labeled, and organized.

Classroom Portfolio(s) Feedback

The NAEYC Academy commends your program for creating Classroom Portfolio(s) that offer detailed and clear documentation of how your program's classrooms meet the NAEYC Accreditation Criteria assessed.



COMMENDATIONS

1. RELATIONSHIPS

The NAEYC Academy commends your program for promoting positive relationships among all children and adults to encourage each child's sense of individual worth and belonging as part of a community and to foster each child's ability to contribute as a responsible community member.

3. TEACHING

The Academy commends your program for using developmentally, culturally and linguistically appropriate and effective teaching approaches that enhance each child's learning and development in the context of the program's curriculum goals.

5. HEALTH

The NAEYC Academy commends your program for promoting the nutrition and health of children and protecting children and staff from illness and injury.

7. FAMILIES

The NAEYC Academy commends your program for the high level of compliance with this component. Recognizing the importance of a reciprocal relationship between families and programs is essential to ensure that programs are meeting the needs of the children and families that the program serves.

8. COMMUNITY RELATIONSHIPS

The NAEYC Academy commends your program for effectively establishing and maintaining reciprocal relationships with agencies and institutions that can support it in achieving its goals for the curriculum, health promotion, children's transitions, inclusion, and diversity.

10. LEADERSHIP AND MANAGEMENT

The NAEYC Academy commends your program for administering a program efficiently and effectively, ensuring that all involved persons, staff, children, and families are included. The way in which a program is administered will affect all the interactions within the program.

Areas For Ongoing Improvement By Program Standard

2. CURRICULUM

The NAEYC Academy commends your program for implementing a curriculum that is consistent with its goals for children and promotes learning and development in each of the following areas: social, emotional, physical, language and cognitive.

A curriculum that draws on research assists teachers in identifying important concepts and skills as well as effective methods for fostering children's learning and development. When informed by teachers' knowledge of individual children, a well-articulated curriculum guides teachers so they can plan learning experiences that foster children's growth across a broad range of developmental and content areas. A curriculum also helps ensure that the teacher is intentional in planning a daily schedule that (a) maximizes children's acquisition of desired knowledge and skills through the effective use of time and materials and (b) offers opportunities for children to learn through play and structured activities individually and in groups according to their developmental needs and interests.

Topic areas for ongoing improvement:

- 2.F Curriculum Content Area for Cognitive Development: Early Mathematics
- 2.K Curriculum Content Area for Cognitive Development: Health and Safety

4. ASSESSMENT OF CHILD PROGRESS

The NAEYC Academy commends your program for using ongoing, systematic, formal and informal assessment approaches to provide information on children's learning and development. These assessments occur within the context of reciprocal communications with families and with sensitivity to the cultural contexts in which children develop. Assessment results are used to benefit children by informing sound decisions about children, teaching, and program improvement.

Teachers' knowledge of each child helps them to plan appropriately challenging curricula and to tailor instruction that responds to each child's strengths and needs. Further, systematic assessment is essential for identifying children who may benefit from more intensive instruction or intervention or who may need additional developmental evaluation. This information ensures that the program meets its goals for children's learning and developmental progress and also informs program improvement efforts.

Topic areas for ongoing improvement:

- 4.C Identifying Children's Interests and Needs, and Describing Children's Progress



6. TEACHERS

The NAEYC Academy commends your program for employing and supporting a teaching staff that has the educational qualifications, knowledge, and professional commitment necessary to promote children's learning and development and to support families' diverse needs and interests.

The NAEYC Academy commends your teachers and assistants who fully meet the criteria related to educational qualifications (6.A.04 and 6A.05) For those staff members who do not now fully meet the criteria, please encourage and provide support for staff to pursue ongoing training and education in the field of early childhood education and/or child development.

Children benefit most when their teachers have high levels of formal education and specialized early childhood professional preparation. Opportunities for teaching staff to receive supportive supervision and to participate in ongoing professional development ensure that their knowledge and skills reflect the profession's ever-changing knowledge base.

Topic areas for ongoing improvement:

- 6.A Preparation, Knowledge, and Skills of Teaching Staff

9. PHYSICAL ENVIRONMENT

The NAEYC Academy commends your program for creating an environment, both indoors and outdoors that fosters the growth and development of the children.

The program's design and maintenance of its physical environment support high-quality program activities and services as well as allow for optimal use and operation. Well-organized, equipped, and maintained environments support program quality by fostering the learning, comfort, health, and safety of those who use the program. Program quality is enhanced by also creating a welcoming and accessible setting for children, families, and staff.

Topic areas for ongoing improvement:

- 9.B Outdoor Environmental Design
- 9.C Building and Physical Design

- END OF REPORT -